

## Career Opportunity

### Residential HVAC Service Technician

Community Homeworks is a 501(c)(3) nonprofit organization whose mission is to empower our low income neighbors to maintain safe, sustainable, and dignified homes for low income homeowners in Kalamazoo County. This is achieved through whole house weatherization, emergency home repairs, homeowner education and other programs designed to foster self-sufficient and successful homeowners.

To help fulfill this mission, Community Homeworks is seeking a full time, **HVAC Service Technician** to assist in performing heating and water repairs as well new installations of energy efficient heating systems.

The position requires the ability to diagnose and resolve heating and water supply failures in residential homes on a variety of equipment, up to and including complete replacements of furnaces, boilers, and hot water heaters. The successful candidate will also work with our weatherization department to address energy reducing issues and install corrective measures.

#### Minimum Qualifications

- 3 year on the job experience or a combination with an HVAC certification from an accredited College or Trade School.
- A complete working knowledge of residential mechanical systems (furnaces, water heating, etc.)
- Ability to analyze, diagnose and resolve residential heating, air conditioning and ventilation system issues in a courteous and professional manner.
- Knowledge of and/or strong desire to learn and execute home energy efficiency practices in line with Energy Star 3.0 and LEED.
- Strong mechanical aptitude, ability to conduct full Manual J and Manual D calculations.
- Very high attention to detail, ability to accurately and legibly complete repair orders and paperwork
- Have a valid Michigan Driver's License and able to pass our insurance company screening.
- Must be able to pass a criminal, sex offender and driving background check.
- Must also have a passion and commitment to serving low-income and at-risk families.
- Other duties as assigned by the Executive Director

Compensation is commensurate with experience. Benefits include 10 paid holidays, mileage reimbursement and a generous paid time off package. To apply, please send cover letter, resume, salary history and references to:

Shaun Wright, Executive Director  
Community Homeworks  
810 Bryant Street  
Kalamazoo, MI 49001

#### **PREFERRED METHOD**

email to [swright@communityhomeworks.org](mailto:swright@communityhomeworks.org)

Community Homeworks is an equal opportunity, HUD Section 3 Employer.